



## Memorandum

Date: April 20, 2017

To: West Linn City Council, Staff and Readers

From: Eileen Stein, City Manager

Subject: City Manager's Weekly Report for April 20, 2017

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### Schedule

- Budget Committee. The first meeting of the Budget Committee is scheduled for Tuesday, April 25 at 6 p.m. Additional meetings will be held Thursdays at 6:00 pm in Council Chambers on May 4, 11, and 18 (if needed). The 2018-19 Proposed Biennial Budget was distributed today and is available for public viewing on the City's website.
- PGE Tour. The tour of the Sullivan Plant on the waterfront is scheduled for 9 a.m. on May 19<sup>th</sup>.
- The next Town Hall will be Thursday, June 1 at 6:00 pm in the Police Department Community Room. This would be an opportune time to discuss the 2018-2019 Biennial Budget.

### Information Items

- Stafford Update. Mayor Axelrod, Councilor Martin, and Councilor Sakelik all testified at the April 12 Board of Commissioners Land Use Hearing. The hearing is online at: <http://www.clackamas.us/jsp/video.jsp?dir=landuse&vod=landuse20170412.mp4>. The hearing was continued to 9:30 a.m., Wednesday, April 19 for additional testimony.
- Community Grants. We have received 16 community grant applications totaling approximately \$40,000. These will be reviewed by the citizen members of the Budget Committee for award. The 2018-2019 Budget continues the \$20,000 appropriation.
- Staffing Update. This week we interviewed three finalists for Finance Director. We have a preferred candidate, but it's too early to make an announcement.
- City Properties Task Force. A report from the City Underutilized Properties Task Force is scheduled for the Council's May 1<sup>st</sup> work session.
- Legal Services. In follow up to the work session on Monday, the City Attorney and I will work on an Agenda Report for the May 15<sup>th</sup> work session that clarifies the history, expands the options and presents cost comparisons of contracted versus in-house city attorney.